

# St. Brigid Parish Council Minutes

## May 26, 2010, 6:30 pm

**Present:** Jan Abel, Bob Bosl, Sr. Cory Canon, Deacon Roger Duffy, Mark Hobson, Dennis Kall, Fr. John Krumm, Jerry Rodenfels, Ginny Settembrini, Bob Shelek.  
**Absent:** Dave Parker, Chris Seiter, Kim Brown, Dean Mocko,

- I. Opening Prayer:** Fr. John invited all to reflect on the presence of the Holy Trinity in their lives, and all concluded with a 'Glory Be'..
- II.** Bill McCarthy chaired the meeting.
- III. Approval of Minutes:** March 17, 2010 minutes were reviewed and accepted as written on a motion by Bob Shelek seconded by Jan Abel.
- IV. Commission Reports**
  - A. Buildings and Grounds, Ginny Settembrini:**
    - a) The modular building is in full use. Parish meetings are being held in the mod, as well as music classes. The Census Bureau used the modular building for two weeks in the evenings and on Saturday to train employees for field work.
    - b) Normal summer maintenance projects are planned for the school and some looking at resurfacing the parking lot, and some renovation in the Offices. A possible continuing project are the roof leaks in the Church.
  - B. Finance:** The Finance Committee has become more involved in parish financial matters, meeting April 6 and May 18. Finance committee issues addressed since the last meeting include:
    - a) The house swap project is no longer under consideration. Work is underway to finish repairs and renovations in the bathrooms, kitchen and family room, then the rectory will be listed and sold.
    - b) The goal to complete a Fiscal 2010 -11 fiscal budget was achieved. Fr. John and Ginny have been busy projecting current year results and the Finance Committee have been in consultation with them in formulating a budget for the new fiscal year starting July 1. The format of financial reports has been changed to be consistent with reporting to the Archdiocese. The budget for the current year was a loss of \$228,000. The year to date parish and school financial results through May 4 indicate the full year may be better than the budget, and the new budget more than halves this deficit.
      1. There are several staffing changes planned for the new year in the school and parish staff (a summary sheet was given out). The changes are due to several moves on the part of some staff and a plan to redesign the organization chart, which will reduce personnel expense in the new year. The new year budget projects a loss of \$111,000 versus the current year estimate of a loss of \$228,000
      2. Fr. John will communicate the staffing changes in upcoming bulletin articles, and will report to the larger parish the current year results and next year budget in detail later this summer when the current year book's have been closed.
      3. Fr. John reviewed the proposed budget reports with the parish council in the new format, and presented a budget for fiscal 2010-11. He asked the Parish Council for their approval of the increased level of financial detail in future reports to the parish. The Council agreed to the new format. He asked for their approval of the Fiscal 2010-11 budget and the council approved the budget by a motion by Jan Abel seconded by Jerry Rodenfels and approved by unanimous vote.
      4. Bill McCarthy thanked Fr. John, Ginny and the Finance committee for their progress projecting and for better and more open communications to the parish as a whole.
  - C. Social Justice:** The committee is actively working on a statement of purpose, reflecting needs and priorities for St. Brigid parish. The Social Justice committee is working on a list of service groups and programs available to people in need of aid. The listing would be available for people who call the parish looking for food and shelter. The committee selected a year-long theme of addressing hunger and homelessness. A chairperson for the group is being discerned.

1. Someone asked if the parish volunteered serving meals at the “Caring Place”, a ministry at the Lutheran church on Church and Main. St. Brigid volunteers secure food and cook it for guests six times a year, on Thursday nights. The St. Vincent dePaul society donates \$100 per month to the Caring Place for paper goods and supplies.
- D. **Liturgy committee:** The Liturgy commission met to review Holy Week and Easter services.
1. They recommended placing a stand and a book in the Church that people could write prayer intentions in. The book would be brought forward with the gifts so parishioner needs could be more visible during mass and people could hold them in their prayers.
  2. The committee decided to leave the Baptismal Font in the sanctuary.
  3. They are considering moving the stations of the cross from their current location to be along the walls of the church. The stations were received as a gift from the St. Rita School for the Deaf chapel. The move would be made by this fall.
  4. The committee decided to only have a Saturday morning Mass the first week of the month. The other weeks would not have a Saturday morning Mass.
  5. Mass counts are being done in May for parish comparison’s to the October counts. The results so far show a slight increase in weekly Mass attendance. The results will be published when the final week of May is completed.
- E. **Education:** Mark Hobson reported that the Adult Faith Formation group created a brochure to have for visitors, telling them about the parish. The brochures were reviewed and distributed at the Festival.

Mark gave these updates:

- a) **PSR:** The PSR program completed their school year, serving 120 students. 85 students were Confirmed from the PSR & School groups, and 34 received First Communion this spring. A transition is underway as Jennifer Terbay has decided not to return for the new year.
- b) **Youth Ministry:** A candidate was identified to lead the Youth Ministry program. The Education Committee is going to meet the candidate, who could start work August 1. A questionnaire is being developed to help understand what our young people’s and their family’s may be looking for, etc. and to discern what areas that might be desired to be included in this ministry. There is a work camp coming up the end of June for High School students.
- c) **Adult Faith Formation:** The God, Wine and Cheese schedule and topics have been set for 2010-11. Mark complimented Charles Carroll for his work selecting topics and speakers. The Jubilee Singers will return April 8, 2011. Fr. John will lead a talk and reception following the Jubilee Singers performance.

V. **Other reports:**

- F. **Pastoral Ministry:** Members of the Prayer Shawl ministry will speak at Masses the weekend of the anointing Mass May 30 to let families know prayer shawls are available for families and friends who are ill. Their mission is to provide comfort and healing.
- G. **Deacon’s report:** The RCIA process for our candidates and catechumens is complete for this year. Dennis is working on marriage preparation for three couples who live here, but will be married out of state. He is busy with the added steps needed to work through the diocesan channels. Bill McCarthy asked for prayers for Dennis who will have extensive shoulder surgery soon.
- H. **Parish Program Coordinator:**
- a) Roger Duffy reported that the Modular building open house was well attended April 17 - 18. He is working on transition planning with staff as work responsibilities are being reassigned. He completed a distance learning course on Parish Administration at the Pontifical Josephinum, which will help him in his new role in Stewardship and Facilities Management.
  - b) He responded to a question about a parish organization using the website instead of their current supplier. Jan Abel will follow up with the technical questions before a decision is made to move the group to the parish website.

I. **Pastors Report:**

- a) Fr. John discussed the upcoming election of parish council members. There are 4 openings and two people, Kim Brown and Dan Mayer gave their names in for nomination. Also, Dave Parker will be asked if he wishes to re-new his term. If so, the parish council would be down one member if Kim, Dan and Dave begin a new term. Someone brought up having a high school student serve on the council. The idea was supported to be pursued for next year's elections. The council approved Kim Brown having another term, and Dan Mayer coming on as a new member.

**J. Knights of Columbus Report:** Bob Shelek reported officer elections will be held June 10. Bob was the only one to agree to be the Grand Knight (for another term). The Knights will present service awards and scholarships at the Eighth Grade graduation June 3. The Knights are developing a plan to sell their house and move their meetings to the parish modular building. Bob will meet with Roger Duffy to finalize the details and timing of the move.

**VI. Old Business:**

- H. The proposal to buy land adjacent to the cemetery needs an appraisal to verify the value of the property. The asking price of \$84,000 appears to be based on the commercial value of the site as a retail space, which is well above one appraisal that set the value at \$10,000. The matter was tabled until another appraisal can be given.

**VII. New Business:** No new business.

**Next meetings:**

**1) A combined St. Brigid / St. Augustine council meeting will be held June 17, 2010 at St. Brigid with 6:00 cookout, followed by the joint meeting.**

**2) The St. Brigid Parish council will meet August 11, 2010 at 6:30 pm in the modular building.**

**VIII. Closing Prayer:** the meeting ended with prayer led by Deacon Dennis Kall.

Minutes submitted by Roger Duffy, May 27, 2010